**华中师范大学信息化项目合同验收表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **验收项目名称** | | | |  | | | | | | | | | | 合同总价 | |  | | | | | |
| 项目建设单位 | | | |  | | | | | | 项目负责人及电话 | | | | | |  | | | | | |
| 项目承建单位 | | | |  | | | | | | 联系人及电话 | | | | | |  | | | | | |
| 项目采购方式 | | | |  | | | | | | 项目招标编号 | | | | | |  | | | | | |
| 验收日期 | | | |  | | | | | | 验收地点 | | | | | |  | | | | | |
| 主持人 | | | |  | | | | | | 会议记录人 | | | | | |  | | | | | |
| **硬件设备验收清单及使用情况** | | | | | | | | | | | | | | | | | | | | | | |
| **序号** | **名称** | | **品牌及型号** | | **数量** | | **单价** | | **合计** | | | | **存放地点** | | **保管人**  **签名** | | | | **使用人**  **签名** | | **使用**  **情况** | |
| 1 |  | |  | |  | |  | |  | | | |  | |  | | | |  | |  | |
| 2 | 可加行 | |  | |  | |  | |  | | | |  | |  | | | |  | |  | |
| **信息系统验收清单及完成情况（多个系统加表格）** | | | | | | | | | | | | | | | | | | | | | |
| 信息系统名称 | | |  | | | | | 域名或IP | | |  | | | | | | | | | | |
| **序号** | **软件功能模块名称** | | | | | | | | | | **完成及运行情况** | | | | | | **业务管理员签名** | | | | |
| 1 | \*\*\*模块 | | | | | | | | | |  | | | | | |  | | | | |
| 2 | 可加行 | | | | | | | | | |  | | | | | |  | | | | |
| **信息系统测试清单（另附报告）** | | | | | | | | | | | | | | | | | | | | | |
| **序号** | **测 试 项 目** | | | | | **测试结论** | | | | | | | | | | | | | | **测试人签名** | |
| 1 | 功能与性能测试 | | | | |  | | | | | | | | | | | | | |  | |
| 2 | 系统集成测试（含统一身份认证、服务、数据和接口等集成） | | | | |  | | | | | | | | | | | | | |  | |
| 3 | 系统安全测试 | | | | |  | | | | | | | | | | | | | |  | |
| 4 | 用户满意度测试 | | | | |  | | | | | | | | | | | | | |  | |
| **服务项目验收清单** | | | | | | | | | | | | | | | | | | | | | |
| **序号** | | **服 务 内 容** | | | | | | | | | | **服务对象** | | | | | | **管理者签名** | | | |
| 1 | |  | | | | | | | | | |  | | | | | |  | | | |
| 2 | | 可加行 | | | | | | | | | |  | | | | | |  | | | |
| 根据合同要求，我司于 年 月 日完成了项目建设任务，达到验收标准。  特请贵校相关单位对\*\*\*\*\*项目组织验收。    联系人（签名）： 承建单位盖章 | | | | | | | | | | | | | | | | | | | | | |
| 请项目建设单位确认是否与合同中的建设内容相符，验收材料是否齐备，若有变更请附上变更申请表，若有延期请附上延期验收申请表，并加盖公章（可附页）：  项目经理（签名）： 项目负责人（签名）： 建设单位盖章  单位主要负责人（签名）： | | | | | | | | | | | | | | | | | | | | | |